**MEETING MINUTES - 2**

Group Final Project

**Version Meeting #1**

DATE/TIME: August 6th 2023, 4:30 PM

PLACE: Online on MS Teams

PRESENT: Sampreet Klair, Prince Prince, Fenil Soni, Manav Zadafiya

ABSENT: None

CHAIRED: Sampreet Klair

STARTED: Fenil Soni

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Agenda:

1). Completing the code for given modules.

2). Developing and discussing the test cases for the code.

3). Combining the code of each module in one file and updating the Project Plan.

4). Other items / issues

Item #1

1. Issue – Completing the code for each module and merging it into a single main.c file.
2. Solution – Creating a main.c file having functions calling each module.
3. Assigned to – Sampreet Klair
4. Estimated Time to complete – 30 min.
5. Due Date – August 6th, 2023

Item #2

1. Issue – Creating and analyzing best possible test cases for thorough testing.
2. Solution – Creating positive result cases, negative result cases, edge cases and normal cases for each module.
3. Assigned to – Sampreet Klair, Prince Prince, Fenil Soni, Manav Zadafiya
4. Estimated Time to complete – 45 mins.
5. Due Date – August 6th, 2023

Item #3

1. Issue – Creation of a single file containing all test cases for every module.
2. Solution – Combining the test cases of each module into a single file.
3. Assigned to – Sampreet Klair, Prince Prince, Fenil Soni, Manav Zadafiya
4. Estimated Time to complete – 45 mins.
5. Due Date - August 6th, 2023

Item #4

1. Issue – Starting the discussion about the Project Version 2.
2. Solution – Reading the material provided by the professor for project version 2.
3. Assigned to – Sampreet Klair, Prince Prince, Fenil Soni, Manav Zadafiya
4. Estimated Time to complete – 30 mins.
5. Due Date - August 7th, 2023

Item #5 – Other items / issues

1. Issue – Deciding the next time schedule for the meeting.
2. Solution – Analyzing every team member’s schedule and creating a time for the meeting when everyone is available.
3. Assigned to – Sampreet Klair
4. Estimated Time to complete – 25 mins.
5. Due Date – August 7th, 2023

Deliverables for this task due

1. Completing the code along with thorough testing using test cases with records in MS Word file by August 6th, 2023
2. Preparing the code for Project Version 2 by August 7th, 2023.

The next committee meeting will be held on August 7th, 2023 at the designated time and place.

Meeting adjourned at 7:00 PM.

Minutes taken by Manav Zadafiya

(Edited by Prince Prince)